

Washington State Council of County and City Employees Health and Welfare Trust

Physical Address 7525 SE 24th Street Suite 200 Mercer Island, WA 98040 • Mailing Address PO Box 34203 Seattle, WA 98124
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Administered by
Welfare & Pension Administration Service, Inc.

CHANGE OF ADDRESS FORM

EMPLOYEE NAME <i>(Please Print)</i> – First		Initial	Last
EMPLOYEE SOCIAL SECURITY NUMBER OR WPAS ID NUMBER			
EMPLOYEE PHONE NUMBER		EMPLOYEE EMAIL ADDRESS	
OLD ADDRESS <i>(Include apartment or suite number)</i>		NEW ADDRESS <i>(Include apartment or suite number)</i>	
_____		_____	
_____		_____	
THIS ADDRESS CHANGE PERTAINS TO THE FOLLOWING:			
<input type="checkbox"/> Health & Welfare Only (Claims)			
PLEASE SEND CORRESPONDENCE, ACCORDING TO MY SELECTION TO THE NEW ADDRESS STARTING:			

(Date)			

Employee Signature		Date Signed	
<p>Please Note: Any address change information must be submitted in writing and contain the member's signature. For security purposes, we cannot accept change of address information over the telephone. To avoid unnecessary delays in receiving correspondence from the Trust Office, it is imperative that we have your current address on file.</p> <p>If there has been a change in your "covered dependents" or marital status, you need to complete a new enrollment form. Please see Enrollment Form under the heading "Forms".</p>			
You may return this form to the Administration Office in one of the following ways:			
<ol style="list-style-type: none"> 1. Mail: W.S.C.C.C. E. PO Box 34203 Seattle, WA 98124-1203 2. Fax: (206) 505-9727 3. E-mail: forms@wpas-inc.com 			